

Statewide Charter

The primary function of the statewide FYSPRT is to take responsibility for statewide governance oversight of the Washington State Children's Behavioral Health System of Care (SOC) and the Recovery-Oriented Systems of Care (ROSCs) being developed in conjunction with State Adolescent Treatment Enhancement and Dissemination (SAT-ED). In collaboration with the SOC and SAT-ED Management Teams the statewide FYSPRT will recommend strategies to provide Behavioral Health services and supports for children and youth as well as monitor and review both process and outcome indicators. The statewide FYSPRT provides leadership to influence the establishment and sustainability of SOC values and principles statewide. Statewide FYSPRT members support and track the six goals of the Washington State SOC:

- 1) Infuse SOC values in all child-serving systems.
- 2) Expand and sustain effective leadership roles for families, youth, and system partners.
- 3) Establish an appropriate array of services and resources statewide, including home- and community-based services.
- 4) Develop and strengthen a workforce that will operationalize SOC values.
- 5) Build a strong data management system to inform decision-making and track outcomes.
- 6) Develop sustainable financing and align funding to ensure services are seamless for children, youth and families.

System of Care and Recovery-Oriented System of Care goals, values and principles are monitored to determine the degree of integration into institutional processes and behavioral health service delivery. Statewide FYSPRT responsibilities include:

- ☐ Engaging in quality improvement practices;
- ☐ Ensuring that project scope aligns with the agreed business requirements of key stakeholder groups;
- ☐ Providing input into children's behavioral health priorities, direction and approaches;
- ☐ Collaborating to accomplish project deliverables; and
- ☐ Providing work group oversight. Authority

The statewide FYSPRT operates with the support of the SOC and ROSC Executive Teams and DBHR Management.

Communication Responsibilities

- ☐ Maintain communication with Executive Team, workgroups and Regional FYSPRTs.
- ☐ Provide timely progress reports to chain of command authorities for feedback and support.
- ☐ Annually review and update SOC fact sheet.
- ☐ Review State Adolescent Treatment-Enhancement and Dissemination monthly updates and semi-annual reports.

Updated 6/30/14

STATEWIDE FAMILY YOUTH SYSTEM PARTNERS ROUND TABLE (FYSPRT) Children's Behavioral Health System of Care in Washington State

Charter

B Membership

Membership will include:

- ☐ The tri-chairs from each Regional FYSPRT,
 - ☐ Representatives from the System of Care and State Adolescent Treatment Enhancement and Dissemination management teams,
 - ☐ Representatives from partners in child-serving systems, including Juvenile Justice and Rehabilitation Administration, Developmental Disabilities Administration, Children's Administration, Office of Superintendent of Public Instruction, Department of Health, Health Care Authority,
 - ☐ A tribal representative
 - ☐ Children's Mental Health team supervisor
- Members serve a term of one year upon their first appointment. To assure continuity of FYSPRT operations, members may serve one, two or three additional years following expiration of their first term.

Responsibilities of a Statewide FYSPRT Member

Members are expected to attend at least 10 monthly meetings per year.

It is intended that the Statewide FYSPRT leverage the experiences, expertise, and insight of key individuals, organizations, and departments that are committed to sustaining systems of care. Statewide FYSPRT members are not directly responsible for managing project activities, but provide support and guidance for those who do. Thus, individually, members will:

- ☐ Help move their respective part of the system towards system of care values and principles in workforce development, policies, practice, financing, and structural change.
- ☐ Provide progress reports to respective partner leadership for feedback and support.
- ☐ Bring individual and agency strengths in completing necessary tasks.
- ☐ Identify barriers/challenges and approaches to resolve issues.
- ☐ Identify strengths/initiatives/projects of existing system agencies that support systems of care.
- ☐ Educate other system of care partners.
- ☐ Develop problem-solving approaches for moving forward.
- ☐ Track demonstrations of success integrating SOC values and principles in activities/events.
- ☐ Gather SOC related activity information to submit for federal reporting in the TRAC System.
- ☐ Review outputs for compliance with requirements and expectations of key stakeholders.
- ☐ Provide assistance/support to Regional FYSPRTs.Leadership

Tri chairs, one family, one youth and one system partner shall be selected from the membership (workgroup being organized to create selection process). To assure continuity of leadership only one tri-chair will rotate off per year. The tri-chairs speak with one voice and alternate roles as leader, facilitator, and data lead.

C Meetings

Schedule

The Statewide FYSPRT will meet the 4th Tuesday of every month or as needed to track issues and the progress of the project's implementation and on-going statewide support to its stakeholders. Meeting locations are rotated between the Lacey, WA state office and Regional FYSPRT locations to incorporate involvement of the Executive Leadership Team and provide an opportunity for statewide members to meet and interact with Regional and Local FYSPRT members.

Agendas

An agenda will be developed by the FYRSPRT tri-leads for regularly scheduled meetings, with input from FYSPRT members. At each meeting, a project status report will be given by the project manager to

Updated 6/30/14

the FYSPRT. Each member will provide a written update on any new or pending SOC activities from their respective organizations, work areas, and agencies. Those items requiring input/discussion will be placed on a meeting agenda.

Process

☐ Meetings will be open to whoever wants to attend. Non-members will have observer status. Requests for active participation will be directed to the appropriate regional FYSPRT.

☐ Meeting norms including an agenda with follow up items, new items and next steps will be utilized.

☐ Decisions within regularly scheduled meetings will be by consensus. Quick action items between meetings will be made by an executive committee comprised of the SOC Management Team and the family lead from each regional FYSPRT. (Executive Committees in Regional FYSPRTs might be comprised of the tri-leads and additional family, youth and system partner members, 1 each.)

Accountability
The statewide FYSPRT is committed to open, transparent and public processes. Meeting notes will be distributed after each meeting to members and posted on the CMH System of Care website <http://www.dshs.wa.gov/dbhr/childrensmentalhealth.shtml>. Work products will be posted when formally adopted by the governance structure